



Town of Montgomery - P.O. Box 356
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UNAPPROVED MINUTES
Montgomery Town Hall Committee

Wednesday Sep 10 2025

6:00 pm

Public Safety Building Conference Room

Members Present: Tosca Smith, Tara Lumbra, Shane Mercy, Nicole Woodworth

1. Tosca brought the meeting to order at 6:05 pm
2. Tara made a motion approve the minutes of the July 9th meeting. Shane seconds. 3 ayes, one abstention. Motion to approve minutes of 7/9/2025 passes.
3. Nicole made a motion to accept Claudia Stauber's resignation, Tara seconds. All in favor. Motion passes.
4. Discussion of Basement use in its current state (no health inspection for kitchen until required plumbing is done) We can not rent kitchen space for anything other than occasional use by non-profit or private entities where the only use is for fundraising. We can not rent the kitchen to any individual or group that would be personally profiting from its use (ex. If someone wanted to make goods and re sell them at a market) . We felt a fee of 100.00 would be appropriate for the use of the space for fundraising or occasional non profit use. This would include the use of the equipment and dishes. We will draft a written policy outlining the acceptable uses and rules for the kitchen/ basement space. In the meantime, as we have a few events coming up where this fee should be charged we felt a motion to codify the fee was in order. Tara made a motion to charge a fee of 100.00 for use of the kitchen or substantial use of the basement for events held for fundraising or private non profit use, with the current security deposit covering the rental of the kitchen in place. Nicole seconded. All in favor. Motion carries. This fee will be paid by the current tenant of the basement. Heart Full Kitchen, when it is using the kitchen outside of its current needs for the food shelf. For example Food for arts for the parks, peoples prom, community suppers etc,
5. We discussed our wishes for the upcoming year as far as repairs and improvements. We concluded that looking into window shades to cut down on heat loss during the winter would be top priority.
6. Tara made a motion to adjourn, Nicole seconded, all in favor. Meeting adjourned at 6:55pm

Respectfully Submitted,
Tosca Smith
Chairman
Town Hall Committee
9/17/25

