Town of Montgomery - P.O. Box 356
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Unapproved minutes of the
SPECIAL MEETING OF THE
SELECTBOARD & WATER COMMISSION
Monday October 27th 2025
6:30pm
Town Office (86 Mountain Road)
View Recording via NWATV:
https://www.youtube.com/playlist?list=PLrBf_FpjKbwcSJm_gBqfFSmPGaVWJXBB7

In attendance – Leanne Barnard, Mark Brouillette, Charlie Hancock, Daniel Kahn, Scott Ovitt, Tosca Smith, David Pratt, Remi Gratton, Liz Reighley

1. Review and make any changes to the agenda – no changes made

2. Review/approve minutes of the October 6th meeting
    a. Leanne moved to approve the minutes of the meeting as written; Daniel seconded; approved 4-0.

3. Public Works
    a. Municipal Wastewater Project Updates (*updates/discussion*) – discussion held under Executive Session 1 V.S.A. § 313 (a)(1)(a), Contracts

    b. Streetscape Project Updates (*discussion*) – no updates

    c. Water System
        i. Simon Operations Agreement proposal – discussion held under Executive Session 1 V.S.A. § 313 (a)(1)(a), Contracts

    d. General Updates *(discussion)*
        i. Via Scott - it could be 2 years before dump and plow can be delivered and installed on the new Western Star cab and chassis (which is already delivered); there may be alternatives to getting it sooner; Scott will look at other options for expediting.
            1. Erin will follow-up with the board re: the loan financing status and framework
        ii. Final round of grading underway

4. Visitors – related to PSB renovation conversation

5. Old Business

a. Town Office/PSB renovation project (*update, potential board action*); board will be joined by Michael Dugan, MD Architect & David Pratt, Millbrook Construction
    i. Board reviewed the current status of the project with David Pratt, Liz Reighley, and Remi Gratton. Vault quotes have come in under budget and structural issues related to weight have been addressed. Team will work to onboard a new architect (subcontractor under Millbrook) to address the remainder of design questions to develop updated cost estimates. Mike Dugan will be asked to stay on in reduced capacity to address initial design questions. Permits pending.

6. New Business
    a. Heartful Kitchen Lease renewal (*board action*)
        i. Reviewed lease renewal; Tosca provided background on Hannaford, etc. and need for expanded options for distribution.
        ii. Daniel moved to execute the updated lease agreement as presented, seconded by Mark; approved 4-0.
    b. Liquor/Tobacco Licenses *(board action)* - none
    c. Fleet Permits *(board action*) - none

7. Executive Session - 1 V.S.A. § 313 (a)(1)(a), Contracts re: Hoyle Tanner STEP III Engineering Service Agreement and Simon Operations System Agreement for Professional Services
    a. Motion to enter into Executive Session by Daniel; seconded by Leanne; approved 4-0. Board entered Executive Session at 7:25pm.
    b. Motion to exit Executive Session by Daniel; seconded by Leanne. Board exited Executive Session at 8:05pm.
    c. There were not actions to be taken by the board following Executive Session. Mark did request that the Municipal Treasurer join the board at the following meeting to provide additional information on points discussed during Executive Session.

8. Open Mail / Sign Orders / Administrative Matters
9. Review Action Items for Board Members
10. Adjourn
    a. Motion to adjourn by Mark; seconded by Leanne. Approved 4-0. Meeting adjourned at 8:08pm.