



Town of Montgomery - P.O. Box 356
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Minutes of the
REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Monday December 15th 2025
6:30pm
Town Office (86 Mountain Road)

View Recording:

https://www.youtube.com/watch?v=M2SPgktdIU&list=PLrBf_FpjKbwcSJm_gBqfFSmPGaVWJXBB7&index=16&t=246s

Meeting called to order at: 6:32pm

In attendance: Charlie Hancock, Mark Brouillette, Daniel Khan, Suzanne Dollois (via zoom), Tim Smith (FCIDIC), Jason Booth (Aldrich + Elliot), Patrick Calecas

1. Review and make any changes to the agenda – no changes made
2. Review/approve minutes of the December 1st meeting
 - a. Motion to approve as written by Mark; seconded by Daniel; approved 4-0-0
3. Visitors
 - a. Tim Smith - Franklin County Industrial Development Corporation – Time provided an overview of the FCIDC. Discussion ensued re: specific programs and opportunities re: housing and business development, as well as municipal infrastructure.
 - b. Jason Booth - Aldrich and Elliott – Jason provided an overview of the firm and their services; Charlie reviewed why the town is soliciting a new firm for an ESA to get the wastewater project through Bid and Construction phases, and what a transition like that would look like; discussion ensued.
4. Public Works
 - a. Municipal Wastewater Project Updates (*discussion*)
 - i. STEP III (bidding and construction) WW engineering services
 1. *The Board may wish to enter into Executive Session to discuss potential negotiating or securing of an ESA contract as premature general public knowledge of negotiations between firms and the Town regarding the contract could place the Town at a substantial disadvantage. 1 V.S.A. § 313(a)(1)(a) – No executive Session or further discussion following conversation with Jason Booth.*

- b. Streetscape Project Updates
 - i. Right of Way cost and timeline estimates (*discussion*)
 - a. Total \$96,566 for Task 4 (permitting) and 6 (right-of-way). Permitting phase \$41,184; ROW \$55,382
 - b. Add in legal fee estimate pending review of spreadsheet with parcel list by Attorney; use WW as comparison
 - c. Outstanding question as to whether we can clear ROW before permitting – pending response from VTrans
 - c. Water System (*discussion as needed*)
 - d. General Updates
 - i. Creamery Bridge Turn-Around (*discussion*) – Charlie has been in contact with the landowner to discuss Town needs and property concerns. No definitive outcome. Landowner will circle back and consulting with other owners.
- 5. Old Business
 - a. Short Term Rental Ordinance (*discussion/no board action pending PC revisions*) – Charlie went over question summary with PC reps; no discussion tonight, pending PC revisions
 - b. PSB Renovation Project update (*discussion*)
 - i. Chi Nguyen is reworking architectural drawings for more through plans detail for submission to subcontractors for estimates/ addressing building codes
- 6. New Business
 - a. Liquor/Tobacco Licenses (*board action*) - none
 - b. Fleet Permits (*board action*) - none
- 7. Open Mail / Sign Orders / Administrative Matters
- 8. Review Action Items for Board Members
- 9. Adjourn
 - a. Motion to adjourn by Daniel; seconded by Mark; approved 4-0-0
 - b. Meeting adjourned at 7:32pm