Town of Montgomery - P.O. Box 356
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Unapproved Minutes of the
REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Monday March 16th 2026
6:30pm
Town Office (86 Mountain Road)

Board members present: Charlie Hancock, Mark Brouillette, Daniel Khan, Dennis Himes; via zoom Chris Dixon-Boles
Public in attendance: Chi Nguyen, Roberta Baker, Nichole Landreman, Josh Howard, Karie Quintin, Tosca Smith, Alissa Hardy, Scott Perry

1. Review and make any changes to the agenda
    a. Mark added annual adoption of Town Road and Bridge Standards under public works

2. Board Organization (*Board Action*)
    a. Oaths of Office – all board members have taken their oaths of office
    b. Election of Officers
        i. Chair
            1. Mark nominated Charlie to serve as board chair. No other nominations. Charlie elected 5-0
        ii. Vice Chair
            1. Mark nominated Daniel to serve as board chair. No other nominations. Daniel elected 5-0
        iii. Secretary – tabled, no action at this time
    c. Designation of Regular Meeting Schedule/Newspaper of Record/Posting Locations
        i. Motion from Daniel to keep regular meetings on the 1st and 3rd Monday of the month at 6:30pm; second Mark; approved 5-0
        ii. Mark moved to designate the St. Albans Messenger as the newspaper of record; seconded Dennis; approved 5-0
        iii. Mark moved to retain posting locations of the Town Office, Village Post Office, and Stewards shop; seconded by Daniel; approved 5-0
    d. Review Internal Board Procedures & Vermont Open Meeting Laws – Charlie gave brief overview of Open Meeting and posting requirements
    e. Review/Establish areas of Responsibility – short discussion ensued re: areas of responsibility
    f. Review Conflict of Interest Policy – Charlie have a brief overview of the policy, which is applicable to all town officials/boards

3. Review/approve minutes of the March 2nd meeting
    a. Motion to approve as written by Mark; seconded Daniel; approved 5-0

4. Appointments
    a. Water Commission – 3 year term – Nomination from Mark for Dennis Himes; no other nominations; Dennis appointed 5-0
    b. Water Commission – 2 year term – Nomination for Chris Dixon-Boles from Mark; no other nominations; Chris appointed 5-0
    c. Development Review Board, Alternate – 4 year term (*exp. 2028*) - tabled
    d. Agent to Convey Real Estate – 1 year term – Nomination from Mark for Barry Kade; no other nominations; Barry appointed 5-0
    e. Budget Committee – 1 year term
    f. Budget Committee – 1 year term
    g. Budget Committee – 1 year term
    h. Budget Committee – 1 year term
    i. Budget Committee – 1 year term
        i. Nomination from Mark for Charlie Hancock, Mark Brouillette, Chris Dixon-Boles, Erin Walsh, and Tosca Smith; no other nominations; slate appointed 5-0
    j. Director of Disaster/EMS Management – 1 year term – Nomination for Greg Lucas from Mark; no other nominations; Greg elected 5-0
    k. Deputy Director of Disaster/EMS Management – 1 year term – Nomination from Mark for Doug Kopcz; no other nominations; Doug appointed 5-0.
    l. Fence Viewer – 1 year term (*3 appointments*) – Nominated for the Listers from Mark; no other nominations; Listers appointed 5-0
    m. Animal Control Officer – 1 year term – tabled
    n. Road Commissioner – 2 year term – nominated for Mark Brouillette from Dennis; no other nominations; Mark appointed 5-0
    o. NW Solid Waste District Rep – 3 year term - tabled
    p. Transportation Advisory Rep – 1 year term – nomination for Mark Brouillette from Dennis; no other nominations; Mark appointed 5-0
    q. Transportation Advisory Rep, alternate – 1 year term - nomination for Scott Ovitt from Daniel; no other nominations; Scott appointed 5-0
    r. Recreation Board – 3 year term – nomination for Marsha Phillips from Dennis; no other nominations; Marsha appointed 5-0
    s. MRBA Wild and Scenic Rep – 1 year term (*2 appointments*) - tabled
    t. NW CUD Rep – 1 year term - tabled
    u. NEK CUD Rep – 1 year term – nomination for Everett McGinley from Mark; no other nominations; Everett appointed 5-0
    v. Community Garden Board – 1 year term (*7 appointments*) –
        i. Nomination for Remi Gratton, Wendy Howard, Genevieve Lodal-Guild, Parma Jewett; Hannah Sorenson from Daniel; no other nominations; slate appointed 5-0
    w. Conservation Commission – 4 year term (*2 appointments*) – nomination of Lynn Locher and Matt Paggi from Mark; no other nominations; Lynn and Matt appointed 5-0
    x. Town Hall Committee – 3 year term (*4 appointments*) – tabled
    y. Town Hall Committee – 2 year term – tabled
    z. Inspector of Lumber, Shingles, and Wood – 1 year term – nomination of Charlie Hancock from Daniel; no other nominations; Charlie appointed 5-0

aa. Tree Warden – 1 year term – nomination of Charlie Hancock from Mark; no other nominations; Charlie appointed 5-0
bb. Weigher of Coal – 1 year term – nomination of Daniel Khan from Mark; no other nominations; Daniel appointed 5-0

5. Public Works
    a. MRGP Annual Report Form 2026 (*board action*) – no action needed; Mark will submit via portal
    b. Added: Town Road and Bridge Standards for 2026 – Mark introduced the form for board approval. Daniel moved to adopt the standards; seconded by Dennis; approved 5-0
    c. General Updates – still need to complete the annual financial plan, Mark will bring to next meeting

6. Visitors

7. Old Business
    a. Short Term Rental Ordinance (*discussion/potential action*) – Alissa gave a brief update on the Planning Commissions continued work on revisions to proposed Ordinance; revised draft expected in April. Board will warn hearing to discuss following PC adoption.
    b. PSB Renovation – updated vault quote (*discussion/potential action*) – discussion ensued re: project status and next steps, including proposed project funding stack, and need for continued library engagement. Town has an updated quote for the Vault of $140,991. Previous quote was around $126,000 (voters approved $250,000). Increase in cost was due to increased size. Made a motion to authorize

8. New Business
    a. Center/Village Flag Purchase *(board action)*
        i. Motion from Mark to approve purchase of new American flags for utility poles; Dennis seconded; approved 5-0
    b. Letter of Support of MHS
        i. Scott Perry introduced the MHS new building project and CDS funding application, as well as request for board support. Mark moved to sign a letter of support for the project, seconded by Dennis; approved 5-0
    c. Liquor/Tobacco Licenses *(board action)*
    d. Fleet Permits (*board action*)
        i. G.W. Tarto Construction Inc.
        ii. Kris Bullock
        iii. N.A. Manosh, Inc.
            1. Motion to approve the slate as presented by Mark; seconded by Daniel; approved 5-0

9. Open Mail / Sign Orders / Administrative Matters
10. Review Action Items for Board Members

11. Adjourn

a. Motion to adjourn by Dennis; seconded by Mark; approved 5-0; meeting adjourned at 8:09pm

Note: NRCD will be attending the 4/6 meeting of the Board to discuss the Black Falls Brook Floodplain Restoration Project