



Town of Montgomery - P.O. Box 356
Montgomery Center, VT 05471
802-326-4719
www.montgomeryvt.us

REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION

Monday April 20th 2026

6:30pm

Town Office (86 Mountain Road)

View Recording:

https://www.youtube.com/playlist?list=PLrBf_FpjKbwcSJm_gBqfFSmPGaVWJXBB7

In attendance: Chris Dixson-Boles, Mark Brouillette, Charlie Hancock, Dennis Hines, Daniel Khan (via zoom); visitors – Roberta Baker, Karie Quintin

Charlie called the meeting to order at

1. Review and make any changes to the agenda
 - a. Added: Public Works - Loan Documents for Western Star Truck
 - b. Removed: Old Business – Town Office Server Transitions
 - c. Added: New Business – Tax Sale Authorization and LEMP Adoption
2. Review/approve minutes of the April 6th meeting
 - a. Motion to approve as written by Dennis; seconded by Mark; approved 5-0
3. Appointments
 - a. Animal Control Officer – 1 year term – no action taken
 - b. NW Solid Waste District Rep – 3 year term – no action taken
 - c. MRBA Wild and Scenic Rep – 1 year term (*2 appointments*) – no action taken
 - d. Center Cemetery - vacancy created by Lynda Cluba Resignation
 - i. Dennis nominated Jen Wirth; Jen Worth appointed 5-0
4. Public Works
 - a. General Updates (*discussion/updates*)
 - i. Truck 2 Repairs (*board action*)
 1. Truck Repairs quote - \$12,732.58; we have roughly \$7,900 left in the Machinery Repair for FY26. We are way under budget in Materials coming out of Mud Season. For gravel we budgeted \$50k and have only spent \$4,735 to date (though crew has hauled some recently that we haven't gotten billed for yet). Extra funds to cover repairs will be pulled from there. Mark moved to authorize the quote; seconded by Chris; approved 5-0

- ii. **Added:** Community Bank Loan Documents for Western Star
 - 1. Town authorized borrowing capacity up to \$300k at Town Meeting 2025. Waited to execute loan until we knew what actual expense was. The final paperwork for the \$260,000 which will reimburse what we have spent from internal funds on the Western Star truck. Mark moved to authorize execution of loan paperwork for Western Star truck; seconded by Chris; approved 5-0
 - b. Water System Updates (*discussion/updates*)
 - i. Mark introduced quote for new furnace/repairs at the Water Plant from John Mercy in the amount of \$5,568.00. Motion to authorize the quote from Dennis; seconded by Daniel; approved 5-0
 - c. Driveway Permit – John Cecil, 1375 North Hill Road
 - i. Scott has reviewed and signed off. Motion to approve the permit by Mark; seconded by Chris; approved 5-0
5. Visitors – Roberta Baker inquired re: plans for ditch cleaning and associated maintenance. Couch left at the end of Hill West extension needs to be addressed.
6. Old Business
- a. Municipal Wastewater System Project (*discussion/updates*)
 - i. Special Services Agreement w/ HTA (*board action*) – New timeline w/ concurrence from WID/RD: bids will be released May 1st, opening June 1st, award contract by August 15th
 - ii. HTA has presented agreement for bid phase special services in the amount not to exceed \$25,000. Discussion ensued. Mark moved to adopt agreement with Hoyle Tanner for bid phase services; seconded by Chris; approved 5-0.
 - b. Streetscape Project (*discussion/updates*) – work is progressing on Right-of-Way clearance in anticipation of further funding applications to State and NBRC late summer
 - c. PSB Renovation (*discussion/updates*)
 - i. Revised estimate is coming in \$250-\$300k **below** the initial estimates we had back in March (which was around \$900k). We're still waiting on final numbers, but there's a chance we could do it w/out dipping into the Building Capital Improvement fund. We should know more in the coming weeks. Material has been submitted to state for review.
 - d. Town Office Server Transition – *removed*
 - e. Town Mowing Contract for 2026-28 (*board action*)
 - i. Town received three bids
 - 1. Avery's proposal for 3-year contract with a fixed annual price of \$27,821 and fuel surcharge conditions.
 - 2. Stonefield Landscape Design & Property Management 1-year contract at \$24,800.
 - 3. Montgomery Property Management LLC. 3-year contract with combined cost of \$163,336
 - 4. Discussion ensued. Mark moved to adopt the proposal from Avery's; seconded by Dennis; approved 5-0

7. New Business

- a. Added: Tax Sale – Authorization to Bid
 - i. Michael Gawne flagged that no one from the town was yet authorized to bid. Discussion ensued re: tax sale process; conditions to secure town receives the amount owned; town liability. Tax sale is Monday April 27th at 2pm.
 - ii. Mark moved to authorize Dennis to represent the Town at the Tax Sale and bid \$10,354.39 for Blouin property and \$6,336.00 for Mills property, plus the additional costs of sale estimated at less than \$120; seconded by Chris; approved 5-0
 - iii. Town will not bid on Manosh property due to concerns re: environmental/clean-up liability.
- b. Added: Local Emergency Management Plan adoption
 - i. Charlie introduced the plan and provided background. Mark moved to adopt the plan; seconded by Dennis; approved 5-0
- c. Liquor/Tobacco Licenses (*board action*)
 - i. Bernie's 1st and 3rd Class
 - ii. Café Oma 1st and 3rd Class
 - iii. Darlyn Inc. (Phineas Swan) 1st and Outdoor Consumption
 - iv. Motion to approve as a slate by Daniel; second by Mark; approved 5-0.
- d. Fleet Permits (*board action*)
 - i. Gaudette's Trucking
 - ii. Fred's Energy
 - iii. Motion to approve as a slate by Mark; seconded by Chris; approved 5-0

8. Open Mail / Sign Orders / Administrative Matters

9. Review Action Items for Board Members

10. Adjourn – motion to adjourn by Chris; seconded by Dennis; approved 5-0. Meeting adjourned at 7:35pm