Montgomery Center Cemetery Commission

October 16, 2026

Minutes

View Recording: https://youtu.be/dhNupTywZr4

In Attendance: Cindy Gilchrist, Jen Wirth, Jade Kelly Dixson-Boles

Visitors: Chris Dixson-Boles

Meeting called to order at 7:01PM.

1. Review and make any changes to the agenda: Switch the order of items 2 and 3.

2. Review and approve notes from 3 September 2026 meeting. Cindy made a motion to approve the minutes. Seconded by Jade Kelly. Passed 3-0.

3. Fill Commission Vacancy(s): Jade Kelly nominated Chloe Hardy to fill the seat previously held by Annie Purrier. There were no other nominations. Chloe Hardy was appointed 3-0. Cindy attempted to contact Ryland Purrier, to see if he still wants to serve on the cemetery commission. She received no response. Ryland has not signed the Oath of Office. Cindy will attempt to contact Ryland again, by mail.

4. Grounds / maintenance
The commission has contacted several Tree removal companies, and has received 4 bids for removing the hazardous trees. Three of the bids were in the $15000-$18000 range. The fourth bid, from Aaron Jenson was for $8500. Jade Kelly motioned to accept the Jenson bid. Seconded by Jen. Passed 3-0.

5. Bylaws, Rules, and Regulations

Cindy has distributed a first draft of the new bylaws for feedback, and the Hill West Cemetery's Bylaws, Rules, and Regulations, for comparison. Cindy and Jade Kelly will have a working meeting at noon on 10/21 to make revisions, and will then get feedback from the other board members.

The next Cemetery board meeting will be held Wednesday, November 4th at 4:30 pm.

6. Burials

Jade Kelly sold one plot to Kalsmith. Jen has contacted Champlain Valley Monuments to ask about the cost of corner markers. Corner markers are $165-$175 per set, and they will install them for $25. There are also two other sets of “P” corner markers that need to be installed. Jen will contact Champlain Monuments to order the “K” corner markers, and see if they can install all 3 sets of corner markers. Jade Kelly will get the “P” corner markers from the Elkins’ house, and arrange to meet Champlain Monuments at the cemetery for the installation.

The commission has received a request from an out-of-state resident, who wants to purchase a plot to bury their relatives near other relatives who are already buried in the Center cemetery. Cindy motioned to rescind the residency requirement for purchasing plots and consider every request for purchase. Seconded by Jade Kelly. Approved 3-0. There was some discussion about the possibility of having a higher price for non-residents vs. residents. No action was taken on this.

7. Review, update, and add action items

Date-#	Action	Responsible	Deadline	Completed?
0702-01	Sign oath of Office	New commissioners: Ryland Purrier	6 Aug 2026	No updates from Ryland. Cindy will contact Ryland again by mail.
0702-02	Follow up with Jeff Lawyer re: installation of corner markers that have been purchased.			Champlain Monuments can install corner markers for $25. Jen will follow up.
0702-04	Contact Nancy Lumbra to learn what’s been done to computerized Center Cemetery records and how to maintain the system and records going forward.	Jade Kelly Dixson-Boles		Computerized records have been located. Still need to work on process for updating/maintaining.
0806-01	Draft new rules and bylaws	Cindy Gilchrist	3 Sep 2026	Done

0806-02	Create a proposal for cemetery expansion, to include an area for green burial	Jade Kelly Dixson-Boles		
0903-01	Update plot purchase receipt with placeholders for price	Cindy Gilchrist	1 Oct 2026	Updated form distributed to board for feedback.
0903-02	Contact Champlain Monuments about the cost for corner markers, and other options for corner markers, and do some market research on lot costs.	Jen Wirth		Still need to do market research on lot costs.
0903-03	Follow up with Kalsmith about possible lot purchase. Follow up on Martell plot inquiry	Jade Kelly Dixson-Boles		Done.
0903-04	Survey cemetery and reconcile with cemetery map and spreadsheet.	Jade Kelly Dixson-Boles		In progress.
0903-05	Work with Charlie, Liz on the merger process.	Cindy Gilchrist		Liz will draft language for the town meeting warning.
1016-01	Follow up with Linda Cluba to get paperwork	Jade Kelly Dixson-Boles		

8. Motion to Adjourn by Cindy, seconded by Jen. Meeting adjourned 3-0 at 8:12 PM.