Montgomery Center Cemetery Commission

November 4, 2026

Minutes

View Recording: https://youtu.be/dhNupTywZr4

In Attendance: Cindy Gilchrist, Jen Wirth, Jade Kelly Dixson-Boles

Visitors: Chris Dixson-Boles

Meeting called to order at 4:30 PM.

1. Review and make any changes to the agenda: No changes.

2. Review and approve minutes from 16 October, 2026 meeting. Jen made a motion to approve the minutes. Seconded by Jade Kelly. Approved 3-0.

3. Grounds / maintenance
The commission discussed planning a work day in the spring, recruiting volunteers to do cleanup, trim back brush, and clean tombstones.

5. Bylaws, Rules, and Regulations

Cindy and Jade Kelly had a working meeting to make revisions to the bylaws. The revisions are still in progress.

The commission discussed changes to the receipt for lot purchase. Instead of ½ lots (2 sites) and full lots (4 sites), the receipt will list the number of 5x10 burial sites. Each burial site will be $200 for residents, or $400 for non-residents. Contiguous lots will be included on the same form. Corner markers are required. Cindy made a motion to approve the new receipt form with the changes discussed, seconded by Jade Kelly. Approved 3-0.

The next Cemetery board meeting will be held Wednesday, November 4th at 4:30 pm.

5. Burials / Plot Sales

None.

6. Review, update, and add action items

Date-#	Action	Responsible	Completed?
0702-01	Sign oath of Office	New commissioners: Ryland Purrier	Complete. Still no response from Ryland. Since he has not signed the oath of office, the commission assumes he does not want to participate.
0702-02	Follow up with Jeff Lawyer re: installation of corner markers that have been purchased.		Jade Kelly has taken the "P" corner markers to the cemetery tool shed, and will contact Champlain monuments to coordinate their installation.
0702-04	Contact Nancy Lumbra to learn what's been done to computerized Center Cemetery records and how to maintain the system and records going forward.	Jade Kelly Dixson-Boles	Completed. Another Action Item added to track process for updating/ maintaining electronic records.
0806-02	Create a proposal for cemetery expansion, to include an area for green burial	Jade Kelly	In progress. Need to get clarification from Charlie about what is required to include in the proposal. Draft by next meeting.
0903-02	Do some market research on lot costs.	Jen Wirth	Completed. Center & Village plot prices appear to be in line with others in the area.
0903-04	Survey cemetery and reconcile with cemetery map and spreadsheet.	Jade Kelly Dixson-Boles	In progress.
0903-05	Work with Charlie, Liz on the merger process.	Cindy Gilchrist	This is ongoing.
1016-01	Follow up with Linda Cluba to get paperwork	Jade Kelly Dixson-Boles	Completed.

1104-01	Establish process for updating & maintaining electronic records	Jade Kelly Dixson-Boles	

8. Motion to Adjourn by Cindy, seconded by Jen. Meeting adjourned 3-0 at 5:17 PM.